



EQUIP 2011 EXHIBIT SPACE CONTRACT

February 25-26, 2011

Peoria Christian School

3506 N. California Ave.

Peoria, Illinois 61603

EQUIP 2011

Christian Worker's Conference

INSTRUCTIONS:

1. Please read the "Equip 2011 Resource Center Exhibiting Regulations" accompanying this contract.
2. Each booth space is approximately 10' x 10' and comes with 8' backdrop and 3' divider drapes, a one-line sign, two chairs, one 30" x 8' table. Table locations consist of a skirted 30" x 8' table and a chair. Once the premium table locations in the gym are full, hallway table locations will be available. We will not be taking location requests on hallway tables; your space will be assigned based on when the contract is received.
Additional items or services can be ordered; please refer to the Equip 2011 Regulations.
3. To reserve your exhibit location and make this contract binding, complete and sign this form and enclose a minimum of 50% of the amount due. **BALANCE MUST BE PAID IN FULL BY 12/15/10.**
4. Mail Payment and Contract to: Equip Ministries * 4100 Brandywine Drive Ste. 211B * Peoria, IL 61614 *
Or FAX : 309-688-1672

BOOTH SIGN WORDING WANTED:

ORGANIZATION NAME _____

CONTACT PERSON _____

ADDRESS _____ PHONE (____) _____

CITY _____ STATE _____ ZIP _____ FAX (____) _____

E-MAIL _____ WEB SITE _____

CAN THE ABOVE INFORMATION BE INCLUDED IN THE NEWSLETTER HANDED OUT AT CONFERENCE? _____

IF NO, WHAT CHANGES SHOULD BE MADE? _____

EXHIBIT LOCATION PREFERENCE:		
List the number of your three choices from the convention floor plan.		
1st Choice	_____	
2nd Choice	_____	
3rd Choice	_____	

_____	BOOTH SPACES @ \$350	\$ _____
OR _____	PREMIUM TABLES @ \$200	\$ _____
OR _____	HALLWAY TABLES @ \$150	\$ _____
	TODAY'S DEPOSIT (50% minimum due)	\$ _____
	BALANCE DUE (Payable by 12/15/10)	\$ _____

Office Use Only		
Ck/Auth# _____	Ck/Auth# _____	Confirm _____
Date _____	Date _____	Bal Due _____
Amt _____	Amt _____	Bal OD _____
CP/QB _____	CP/QB _____	

Credit Card Payment:	_____ Visa	_____ Mastercard
Card Number	_____	Expiration _____
Card Holder's Signature	_____	

I agree to exhibit and abide by the Equip 2011 Resource Center Exhibiting Regulations:

Equip Ministries Management

SIGNATURE _____

Signature: _____

TITLE _____ DATE _____

Title: _____ Date: _____